

Cabinet Forward Plan

This plan gives notice of decisions that [Cabinet](#) is expecting to take over the next few months. It also gives, except in cases of urgency, at least 28 days notice of all “Key Decisions” that will be taken. “Key Decisions” are decisions about “executive” functions that will:-

- A) result in the Council incurring expenditure or making savings of £100,000 or more (revenue), and/or £250,000 or more (capital); and/or
- B) be significant in terms of the effects on communities living or working in an area comprising two or more wards of the Borough.

We have to take some Cabinet decisions in private because they deal with confidential or “exempt” information. That is information described in one or more of the following categories set out in Schedule 12A of the Local Government Act 1972.

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals an authority proposes;
 - a. to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - b. to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of a crime

If we intend to take a decision in private, we will tell you why in the plan below. If you disagree with our reasons, you can tell us why using the contact details below. We will respond to you directly and will publish our response in the meeting agenda. If we have published the meeting agenda before we can respond, we will respond verbally at the meeting and record the response in the minutes.

You can find more information about Cabinet, Cabinet Members and their portfolios, agendas, reports and minutes [here](#).

More information on Cabinet procedures, executive functions, Key Decisions, urgent decisions and access to information is available in our [Constitution](#).

Report Title	Description	Portfolio	Intended Decision Taker and Date	Overview & Scrutiny Committee	Wards Affected	Reason for Determining in Private Session (if applicable)	Key Decision Yes/No
Quarter 2 Budget & Performance report	To receive the Q2 Finance & Performance Report	Finance, Town Centres and Growth	Cabinet - 8 November	Finance, Assets and Performance	All Wards	N/A	Y
Procurement of Quantity Surveyor	To consider a report on awarding a contract for Quantity Surveyor works for the Future High Street funds and Town Deal projects	Finance, Town Centres and Growth	Cabinet - 8 November	Economy and Place	All Wards	N/A	Y
Bradwell Cemetery	To consider a report on additional space at Bradwell Cemetery and new cemetery and crematorium regulations	Environment and Recycling; Finance, Town Centres and Growth	Cabinet - 8 November	Health, Wellbeing and Environment	All Wards	N/A	Y
Walley's Quarry	To consider an update report on Walley's Quarry	Strategic Planning, One Council, People and Partnerships	Cabinet – 8 November	Health, Wellbeing and Environment	All Wards	N/A	Y
Christmas Car Parking 2022	To consider a report on car parking arrangements	Finance, Town Centres and Growth	Cabinet – 8 November	Finance, Assets and Performance	All Wards	N/A	
Draft savings proposals	To consider draft savings proposals for 2023/24	Finance, Town Centres and Growth	Cabinet – 6 December	Finance, Assets and Performance	All Wards	N/A	Y
York Place	To consider a report on the	Finance,	Cabinet – 6	Economy and Place	All Wards	N/A	Y

contract	award of the contract for York Place	Town Centres and Growth	December				
Multi Storey Car Park, Newcastle under Lyme contract	To consider a report on the award of the contract for the car park in Newcastle under Lyme	Finance, Town Centres and Growth	Cabinet – 6 December	Economy and Place	All Wards	N/A	Y
Procurement of ICT Server Support	To consider a report on procuring ICT server support	One Council, People and Partnerships	Cabinet – 6 December	Finance, Assets and Performance	All Wards		Y
Urban Tree Planting	To consider a report on Urban Tree planting	Environment and Recycling	Cabinet – 6 December	Health, Wellbeing and Environment	All Wards	N/A	Y
Newcastle under Lyme 850 Celebrations	To consider a report on the 2023 Launch and Details for the 850 Year Celebrations	Leisure Culture and Heritage	Cabinet – 6 December	Economy and Place	All Wards	N/A	N
Procurement of an Information Governance Case Management System	To consider a report on the procurement of an Information Governance Case Management System	One Council, People and Partnerships	Cabinet – 6 December	Finance, Assets and Performance	All Wards	N/A	Y
Draft Revenue and Capital Budgets and Strategies 2023/24	To consider the Draft Revenue and Capital Budgets and Strategies for the forthcoming year	Finance, Town Centres and Growth	Cabinet – 11 January	Finance, Assets and Performance	All Wards	N/A	Y
Schedule of Fees and Charges 2023/24 A confidential appendix will be considered alongside this report. It will be	To consider the proposed schedule of fees and charges for the forthcoming year	Finance, Town Centres and Growth	Cabinet – 11 January	Finance, Assets and Performance	All Wards	3	Y

considered under Part 2 of the agenda by virtue of paragraph 3 of Part 1 of Schedule 12A (as amended) of the Local Government Act 1972.							
Air Quality Final Business Case	To consider the Final Business Case for the Air Quality Project	Environment and Recycling	Cabinet – 11 January	Health, Wellbeing and Environment			Y
Climate Change Behaviour Strategy	To consider a report on a strategy for climate change behaviour	Environment and Recycling	Cabinet – 11 January	Health, Wellbeing and Environment	All Wards		Y
Electric Vehicle Charging Strategy	To consider a report on a charging strategy	Environment and Recycling, Finance, Town Centres and Growth	Cabinet – 11 January	Finance, Assets and Performance	All Wards		Y